

24 Head 22 - Office of the Parliamentary Commissioner for Administration

24.1 Non -maintenance of Registers and Books

The Office had not maintained a Register of Liabilities in terms of the Financial Regulation 214.

24.2 Appropriation Accounts

Budgetary Variance

The following observations are made.

- (a) The entire provisions amounting to Rs.530,000 made for 2 Objects had been saved.
- (b) Excess provisions had been made for 2 Objects and as such the savings, after the utilisation of provisions amounted to 23 per cent and 27 per cent of the net provisions.

24.3 Performance

Key Functions not executed adequately

The total number of complaints comprising 527 complaints on which action could not be taken in the preceding year and 1,087 complaints received in the year 2014 had been 1,614. Out of those complaints,706 had not been enquired due to various reasons. As such out of the number of complaints on which action should have been taken in the year 2014, action on 54 per cent had not been completed.

24.4 Human Resources Management

Approved Cadre and Actual Cadre

The position of the Cadre as at 31 December 2014 had been as follows.

	Category of Employees	Approved Cadre	Actual Cadre	Number of Vacancies
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(i)	Senior Level	01	01	-
(ii)	Tertiary Level	02	01	01

(iii)	Secondary Level	18	12	06
(iv)	Primary Level	08	02	06
(v)	Other(Casual/Temporary/Contract basis)	01	01	-
	Total	30	17	13
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