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நிதி மற்றும் வெகுசன ஊடக அமைச்சு
MINISTRY OF FINANCE AND MASS MEDIA

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Your No. }

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திகதி }
Date }

Public Finance Circular No. 01/2017(i)

All Secretaries to the Ministries
Heads of the Departments
Chairmen of Corporations and Statutory Boards

Accelerating the Government Procurement Process

Your attention is drawn to the procurement guidelines Supplement Nos. 31, 32 and 33 and the Public Finance Circular No. 01/2017 dated 15.03.2017 and 04.04.2017 respectively.

02. It was decided to issue the following guidelines in order to further facilitate and expedite the procurement process in the public sector.

i) Continuation of the service of the retired/ retiring officials for CAPC level procurements


It has been revealed that some CAPC level procurements could not be completed within the prescribed time period (PTS) due to the retirement of members of CAPC and Technical Evaluation Committees before the completion of the procurement process. In order to overcome such procurement delays, with the agreement of the Secretary to the respective Ministry, the procurement entities are allowed to continue the service of such retired/retiring officials until the respective procurements are finalized.

ii) Timing of meeting for Procurement Committees (PC) and Technical Evaluation Committees (TEC)

It was reported that meetings of the PC and TEC are arranged during the morning hours affecting other office works of the respective agencies. Hence, procurement entities are requested to arrange all PC and TEC meetings after 3.00 pm on weekdays without interrupting other duties of the agencies.

iii) A report upon completion of the procurement process for CAPC level procurements

There are limited number of officers who are available for members of CAPC and TECs. Therefore, procurement entities are expected to inform the completion date of the procurement process to the Director General, Department of Public Finance in order to facilitate the other procurements.



A. R. Desapriya
Deputy Secretary to the Treasury